



PLEASANT HILL R-III SCHOOL DISTRICT

ELEMENTARY SCHOOL - 816-540-2220

327 N McKissock - Pleasant Hill, MO 64080

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August 10, 2023

Dear Elementary School Families:

Welcome to Pleasant Hill Elementary School! As always, we believe this new school year will continue to bring tremendous learning, numerous experiences and great achievements. Our teachers and staff are dedicated to meeting the needs of Every Student, Every Day!

As we prepare for the first day of school, we know there are a lot of questions that you may have so we have included some helpful information below.

Enrollment/Proof of Residency

If you were unable to complete enrollment online or were not able to attend the Enrollment/Proof of Residency Event on August 3, you will need to come to the Elementary School beginning August 14th between the hours of 8 a.m.-3 p.m. Our secretary, Mrs. Beecher, will be happy to assist you with enrollment and collect fee payments. Please remember to bring proof of residency.

Teacher Assignments

On August 7th, families who had completed the enrollment and residency processes for the 2023-24 school year, are able to log in to your Parent Portal in TeacherEase and learn the name of your child's teacher for this school year. Our district mission is "Every Student - Every Day!" To support this mission, the Pleasant Hill Primary and Elementary Schools joined the Intermediate School in the practice of no longer taking parent requests for specific teachers, at the conclusion of the 2018-19 school year. We take careful consideration when placing our students each and every year. Staff considers academic and social and emotional needs, as well as, the personalities of students, teachers, and peers to find the best fit for all students.

Meet The Teacher

Meet the Teacher is August 17 from 4:00-7:00 pm. Students can locate their classrooms, meet their teachers, and unpack any school supplies. We look forward to meeting you!

Transition Day for Third Grade - Aug. 21 (8:20-10:20):

To help with the transition of starting school, on Monday, August 22nd, from 8:20-10:20 a.m., all incoming third grade students will be invited to the Elementary

School. Students will be able to ride the bus to school or parents may bring them and drop them off. This event is for **students only**. During the 2 hours, students will enjoy fun “get to know you” activities in the classroom, tour the building, meet their principal, assistant principal, and other teachers (i.e. music, art, library, counselor, p.e.). Your child’s teacher will share more details about this event as Transition Day approaches. Third grade students should bring any supplies to school on the transition day that was not unpacked on Meet the Teacher. Their teachers will help them organize them. This day should help ease students into their new school!

*If your child will be a parent pick-up, please post a sign in your car window that clearly spells your child’s first and last name. This will assist in making dismissal efficient.

First Day of School:

The first full day of school for elementary students is August 22. Our day will begin at 8:20 a.m. and end at 3:30 p.m. We ask that students not be dropped off prior to 8:00 a.m. each morning. Fourth grade students should bring any supplies to school on the first day that was not unpacked on Meet the Teacher. Their teachers will help them organize them.

Bus drop off and car rider drop off time: 8:00 a.m.

Breakfast: 8:00 a.m. (available in the cafeteria. Students may take their grab-n-go breakfast to the classroom if they are not finished by the time first period starts.)

Dismissal (bus and parent pick up): 3:30 p.m.

Breakfast/Lunch: All students, unless qualifying for free/reduced lunch, will be charged full prices for the 23-24 school year. Prices at the Primary School are: Student Breakfast \$1.65, Student Lunch \$2.60. Extra Milk \$0.45. Student Reduced Breakfast \$0.30. Student Reduced Lunch \$0.40. Free/Reduced lunch forms are [linked here](#).

Fees and School Supplies: Parents of 3rd & 4th grade students will need to pay the student fees online or at the ES front office. You may have paid these already on or before our Enrollment/Residency Days. If not, you can stop by our office during the week (8 a.m.-2:30 p.m.) **You will need to supply the following:**

- [Elementary School Supply List 23-24](#)
- **Yearbooks:** Yearbook information will be shared in February, more information to come. These are optional purchases; the fee is \$17.00.

Immunizations: Please make sure your child’s immunizations are up-to-date and that our nurse has your child’s immunization records. Missouri law requires students to be up to date with their immunizations before the start of school.

Volunteers

Volunteers will be allowed to support our classrooms, pending a background check and fingerprinting process through the district. Volunteers are welcome to sign up for assignments for various duties and events through the school office and/or specific teachers.

Visitors

All visitors, including parents and family members, will stop at the school office upon entering the building. For the safety of our students, visitors are required to sign in and wear designated badges while in the building, and sign out upon leaving.

The Pleasant Hill School District does not allow visitors at lunch. Parents may pick up their child to take him/her off school grounds to eat lunch.

Visitation schedules and parenting plans are agreements between parents and are not binding on the district. The district will release a student to either parent in accordance with Board policy unless otherwise directed by a valid court order.

Checking Students Out Early

We ask that parents limit the number of times that they have to pick up students early for appointments. Please schedule all appointments outside of the school day whenever possible.

Parent Transportation Procedures:

To promote student safety and to keep our parent transportation line running smoothly, please adhere to the following procedures: [Parent Transportation Procedures and Map](#)

Additional School Information:

- Twice a month you will receive a newsletter from our building secretary called The Crowing Corner, which contains important information about upcoming events and news at the Elementary School. Be on the lookout!
- [PreK-6th Pleasant Hill Student Handbook](#)
- [ES Webpage - Parent Resources](#)

We are so excited to be back at school, and we plan to make it another great year at PHES! Enjoy the last few days of summer!

Sincerely,

Mrs. Lori Burbee, Principal

Mrs. Monica Pickett, Assistant Principal

DISTRICT MISSION
Every Student, Every Day!